**Colston Bassett Parish Council Meeting Draft Minutes 5th June 2023**

**M623 i) Those Present** Cllrs Sabina Manea-Nelken (Chair), Elaine Burgin, Jonathan Good, Andrew Fletcher & Nick Stanford

**ii) In Attendance** CBPC Clerk & RFO Nige Mayglothling

**iii) Apologies** Cllr John Jennings, RBC Cllr Tina Combellack & RBC Cllr Neil Clarke

**M624 Declarations of Interest** in items scheduled for discussion **None were Noted**

**M625 Council APPROVED the Minutes of the Annual Parish Council Meeting held on 15 May 2023**

**M626 i)** Council considered if there were any **Urgent Matters Arising requiring Council Resolution before 17 July** that were not covered elsewhere on the Agenda **and RESOLVED that there were none**

**ii) Council NOTED that RBC had acknowledged receipt of all required CBPC Election papers.**

**M627 Finance** **Responsible Financial Officer**

1. Council considered and **APPROVED the 2023-24 Internal Auditors Report**
2. Council considered and **APPROVED the 2022-23 Annual Governance Declaration**
3. Council consideration and **APPROVED the 2023-24 Accounting & Financial Declaration**
4. Council **RESOLVED to submit a Certificate of Exemption for 2022-23**
5. Council **RESOLVED that the Period for Public Inspection be from 12 June to 21 July 2023**
6. Council **NOTED** that Copy-sheets of the End-of-Year Unity Bank Balances would be appended to these Minutes, vis-

Current Account £199.79 Reserve Account £21,612.98 De-Fib Account £2,368.76

e) Council **NOTED a recommendation to transfer £318.78 from Current to Reserve**

f) Council **NOTED potential expenditure of £4473.50 already committed from Reserve**, vis-

a) Lengthsman’s Support £2,880

b) Paddocks Lease (potential) £500

c) Village Shelter Repairs £1593.50\*

*(\*potentially higher due to additional tile purchase requirements)*

**M 628****Councillors Considerations**

1. The RFO confirmed that **the outstanding Lengthsman Grant Award for 2022-3 has been chased up** with VIA Highways and RBC Finance, remuneration awaited.
2. The possibility of a need to replace the South side roof tiles on the Village Hall was raised; Council NOTED that the VHMC are i/c this and that South-side may not require replacement for several more years, as they are still in a far more reasonable condition. Council NOTED that this potential cost / liability may also influence the level of ongoing Reserve held by the PC.
3. The availability of small grants via RBC / NCC for minor projects was also NOTED, with the intention that these sources may also be approached for support against any qualifying projects.

**M629 Council NOTED the Provisional future meeting dates***: 17 July 18 September 27 November*

***There being no further business the Chair closed the meeting at 1742hrs***

*Signed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*