Agenda

**1) Those Present, in Attendance and any Apologies for Absence**

**2) Declarations of Interest**

**3) To consider the Draft Minutes of 17 October 2022**

**4) To consider Items not covered elsewhere in the Agenda**

1. Clerks Update (As circulated) ***Clerk***

**5) Local Representatives Reports**

**a) Nottinghamshire** **NCC Councillor Neil Clarke**

**b) Rushcliffe Borough** **RBC Cllr Mayor Tina Combellack**

**6) Finance** ***Cllr Clark***

1. Update on accounts
2. Notification of 2023-24 Precept Submission
3. Consideration of 2022-23 JNC National Pay Scales & Clerks Q3 Differentials

**7) Environment *Cllrs Jennings & Mcguirk***

a) Lengthsman considerations

b) Mowing Contract; Consideration of Streetwise Tender (to follow)

c) Flood Resilience Planning a) Recognition of Flood Wardens and Flood Assistants

b) Signage Arrival & Storage

d) Traffic Survey Purpose, Process, Personnel and Provisional Date

c) Other Projects

**8) Planning *Cllr Good***

a) Current Applications i) The Cottage on Church Gate (“OBJECT” LODGED)

ii) The Martins Arms (TO CONSIDER)

1. Under RBC Consideration i) The Old Rectory, Hall Lane (“OBJECT” LODGED)
2. Conservation Area Appointment of 2023 Conservation Area Review Group

Cllrs Jonathan Good & Josie Mcguirk, Bunty Fletcher, John Fletcher, Mark Wilmott, Tony Makin & Nige Mayglothling

d) “Significant Trees” Survey Purpose, Process, Personnel and Timetable

**9) Village Amenities *Cllrs Nelken & Mcguirk***

a) Village Hall Paddocks Le Marchant Estate communications

b) Village Hall a) Roof Repairs & Grant application

b) Diseased Prunus Tree; Suggested Removal @ £200 *(Clerk)*

**10) Councillors Considerations**

a) Wiverton Clergy request for a Parish Profile input *Cllr Mcguirk*

**11) Future Meetings** (Parish Council meetings from 7pm at Colston Bassett Village Hall)

23 January Ordinary Parish Council Meeting

13 March Annual Parish Meeting and Ordinary Parish Council Meeting

*4 May Local Elections Election of new Parish Council (7 seats)*

15 May Annual Parish Council Meeting (New Council)

Provisional future dates tbc: 17 July 18 September 27 November

Clerk Quarter 3 Differentials: £153.69 + £203.35 = £357.04

Salary Schedule 

Expenses Schedule 

**Clerk’s Update to Parish Councillors; December 2022**

1. Lengthsman; no local interest, role advert circulated to all Rushcliffe Parish & Town Clerks
2. Precept; 2023-24 Application submitted to RBC 6/12/22
3. Mowing; Streetwise confirmed intention to tender 1/12/22. circulation to Cllrs on arrival
4. Remembrance Day; CB Silent Soldiers and Lamppost Tommies deployed & recovered
5. Clerks (obo Parish) SLCC Membership renewed
6. Defib replacement Battery & Pads ordered, request for interest in Training session sought
7. Christmas Gifts; 2022 purchase & distribution undertaken by Mrs Jane Clark & Cllr Mcguirk
8. RBC Village Safety Committee attended 5/12. See separate notes as circulated
9. External Auditor: JFK Littlejohn re-appointed as External Auditor to 2026
10. 2022-3 Flood Report; to date two flood alerts = one day of minor Bunison flooding, one day of church gates / Bunison flooded but passable (both events Warden monitored & attended)
11. 2022 Winter Grit delivery arrived, stored by bins at VH. (Major supplies still at Manor Farm)
12. Jubilee Avenue wildflower border inspected; replant Spring 2023; tree protectors tba
13. VAT refund request Jan-Oct 2022 (for £525.35) drawn up and submitted to HMRC.

n) Village Hall Cameras No Police specialist, no ongoing project-leader, to date not pursued

**Rushcliffe Villages Safety Committee: Summary Meeting Notes from 5/12/22**

* Meeting attendees a mixture of Neighbourhood, Speed & Farm Watch and Parish Council representatives, alongside Borough Councillors and Notts Police reps.
* Noted traditional NW groups on the demise; less structured, informal groups operating.
* Suggested that PCs should become obliged to send attendees; thoughts to integrate group in to Town & Parish Forum not considered appropriate.
* Greater liaison between Police & Highways & better information around long-term “incident” road closures requested (by CB Clerk)
* Farm Watch noted as operating reasonably well & with some successes.
* Local Crime Figures are available via “nottspolice” website, but Rushcliffe is a low crime area so even a few crimes can distort % movements.
* Speedwatch kits have been upgraded / simplified & are now available to buy, c£500, with funding support potentially available from Borough Cllrs more info on this expected). Any miscreants are initially issued with a warning letter from the Police, which may be followed up with any repeat “speedsters”.
* Police priorities remain Road Safety & Anti-Social Behaviour, utilising social media Comms, but police are officially not on WhatsApp.

Colston Bassett Conservation Area Review Group: Summary Notes from 5 December 2022 meeting

* Led by Andrew Langley (RBC Project Lead). Attendees Cllrs J Good & J Mcguirk, Mrs Bunty Fletcher, Messrs Tony Makin, Mark Wilmott, Nige Mayglothling (& apologies John Fletcher)

Group composition to be noted by Full Council.

* Conservation Area Document is a “Non-Policy Document” but refers to local & national policies & dovetails with CB Neighbourhood Plan, seeking to identify characteristics worth conserving (heritage assets, listed buildings, old & new important buildings & examples of exemplary/integrated modern designs (“the protected or Listed buildings of the future”)
* Andrew to pass template & further info to Clerk to distribute. Group to collate photos & evaluate examples of settings, locations, historical importance; can include woodlands, walls & railings, plus important views & open green spaces. Also try to evaluate key unlisted heritage assets & listed buildings, especially if any are at potential risk.
* Process; group to review docs & submit comments / revisions to Clerk (cc’d all); aim to meet late Jan to work through an initial draft. Village consultation & draft to Andrew in Feb, final draft to Andrew in March, then on to RBC Cabinet for adoption.
* Aim is to identify the characteristics of the Conservation Area that are worth seeking to conserve; eg open spaces, styles of architecture (eg red brick / pantiles), sylvian aspects, open views, space between houses, dark skies, nature corridors, traditional materials, etc.
* Revised document should help guide but not prevent future development, highlight features & characteristics to retain, allowing and supporting sympathetic (but not contradictory) modern upgrading and development.