*Ahead of the meeting Parish Councillors and other Invitees had attended an update briefing on the Colston Bassett Flood Research being undertaken by Loughborough University.*

**M835 i) Present** Cllrs Josie Mcguirk (Chair), David Clark (Finance Lead) & Jonathan Good

**ii) In Attendance** Nige Mayglothling (RFO & Clerk) and three members of the Public

**iii) Apologies for absence** Cllrs John Jennings & Sabina Manea-Nelken, NCC Cllr Neil Clarke, RBC Cllr Tina Combellack and PC Brett Price

**M836** **Declarations of Interest**

Cllr Good refc Linden Lea Planning 9/d/iii. (*no need for withdrawal as item is to note only)*

**M837 Minutes of the Annual Parish Council Meeting held in May 2022** Council approved the Minutes of the Annual Parish Council Meeting held in May 2022.

**M838 Matters Arising** not covered elsewhere on the Agenda

M839c Queens Platinum Jubilee; Council recorded thanks to all Organisers, Donors & Volunteers who had contributed to the successful local celebration. Mugs were distributed as agreed to parish youngsters & warmly received, Reports with Receipts were sent as required to various funding agencies. It was **RESOLVED** to use the small remaining surplus to rewild part of the Village Hall paddock with a wild flower strip.

M846 Web & IONOS Fraud Council noted that recent Fraudulent activity has been terminated and c£450 refunded to the Clerk *(IONOS require that a personal credit card is lodged against the PC account*). Council also noted restoration of outgoing PC email capacity following a Microsoft service hack had now been achieved.

**M839 Local Representatives Reports** (briefings submitted pre-meeting)

1. **NCC Cllr Clarke** **M839d** There has been some progress on the Speed Restrictions on Hall Lane but NOT for Harby Lane. A 40mph limit on Hall Lane is listed in the NCC programme for 2023 but a similar Harby Lane restriction is not yet included for 2023; that restriction will continue to be pursued by Council.

**Raised manhole covers on Hall Lane were also noted as an issue.**

**M839e** Council passed thanks to Cllr Clarke for assistance with repairs to Washpit Lane & New Road, and also noted repaired / new fingerpost signs on New Rd junctions.

**Attention to widening the path at Sandpit Hollow** remained a safety issue.

1. **Ward Cllr Combellack** M842 The RBC Scrutiny Review of RBC Planning was noted, resulting in reviews of all Rushcliffe Conservation areas. leading with Colston Bassett. To date 4 volunteers had come forward to assist with a locally led review, with a recommendation to also hold a community consultation.

**M840 Environment**

**a) Lengthsman Scheme** (Clerk) Funding has been secured from Highways to appoint a Lengthsman for a three-year period to April 2025. Potential Job-Roles are as listed in the pre-circulated Highways contract, with NCC offering £960 pa for each of 3-years.

The RFO offered that if this grant were matched by Council for 2023-4 & 2024-5 that would allow for an appointment for c4hrs/week 48wks at £10/hr, to be funded from Reserve in line with the Reserve Reduction Policy. (2022-3 will be funded directly by Grant). Council **resolved** to support this process

Appointment Process Invitation for Expressions of Interest, engagement and task-setting would be led by the Clerk with input from Council as available. It is envisaged the Lengthsman will be self-employed, so will have their own equipment & Insurance. CBPC will claim the grant against evidence during Jan-March each year, but will make monthly payments. Council agreed annual contracts, to also be renewable annually, **managed by & reporting to the Clerk, supported by Cllr Jennings.** **Council also RESOLVED to match funds from Reserve in 2023/4 and 2024/5.**

**b) Flooding** (Chair) Warden training completed, final paperwork with Prof Jim Mcguirk & the Clerk. It was NOTED that the NCC **Flood Resilience Team & Highways have approved the Colston Bassett Flood Action Plan,** so delivery of multiple flood warning barriers could now be expected.

Council NOTED the Loughborough University Flooding Project outcomes as reported earlier in the evening. In the absence of a student to take the project forward in 2022-3 **Council RESOLVED to engage with Loughborough University for further work in 2022-23, potentially by funding a staff-member consultancy, dependant on cost, or if that quote is then considered too expensive by Council to wait to see if a student becomes available to complete the project in 2023-4.** Council thanked all project participants, especially the University staff and the student-researcher.

**c) Dog Fouling** Council NOTED introduction of the RBC £1k fine for allowing dog-fouling, including owners / walkers not having the means to dispose of dog excrement. Additional (free) signs have been ordered and will be placed around the village, but there is no NCC support for extra dog-bins.

**d) Annual Winter Support** Council noted that 5 free salt-grit bags have again been ordered, which will be delivered to and stored at the VH; other stores on Bakers Lane remain sufficient.

**e)** **Mowing Contract 2023/4** Council resolved to approach the current contractor (Streetwise) to discuss potential tender costs for 2023 and 2024. The Clerk to monitor future cut-attendances

**M841 Village Amenities**

**a) Village Hall** i) Access to VH: Council noted that a Local Donation had allowed work to improve ramped access to the Main Hall from the Event Paddock via the French doors.

ii) VH and Village security: Parishioner Mr John Fletcher (in attendance) raised the issue of security for the Village Hall, and accompanying potential opportunities to enhance Village security around the Market Cross and paddocks areas. Three CCTV coverage options had been researched;

Option 1 3 cameras on VH; on entrance looking out to road & 1 on each side.

**Option 2 added rear fire door access, so 4 cameras**

Option 3 added two internal cameras, one in entrance hall & 2nd in Main Hall

Option Two was considered the best solution, with a local company offering the best of quotations obtained from three companies. Prices had been submitted in May, so it was noted these may well need to be re-affirmed. The original quote was around £1000 plus VAT, and installation would also require additional power sockets and a storage cabinet (in a lockable store).

Cllr Clark raised an option under the PC / VHMC Memorandum of Understanding on offering a long-term Loan to the VHMC for this project. The RFO confirmed that Council is allowed to spend money directly on the VH, as it is a community asset of which Council are the Guardian Trustees. It was considered that an out-pointing camera would also be of value on traffic and other incidents, so of benefit to the wider village, so an option for the PC to purchase the cameras was also considered.

Council noted that there may be a need for a CCTV Operating and Monitoring Policy to be drawn up, including as to who could access information. It was also suggested that multiple cameras would potentially need Planning Permission, as within a Conservation Area. After further discussion about the benefit to village and parishioners, including vehicle- and horse-security in the rear paddocks. It was **resolved that Council could in principle pay for the cameras, with the VH to accommodate and pay for the cabinet and sockets. Mr Fletcher was requested to go back to the supplier to confirm prices and the operational range of the front facing camera. The Clerk is to check any Planning implications & check monitoring and data-protection procedures and requirements with the Police & RBC. Clerk also to talk to Cotgrave Town Clerk on how their CCTV system is monitored and operated. VHMC to look after ongoing maintenance dependant on costs.**

iii) **Trust Deed Consultation**. (Consultation Paper pre-circulated) Mr David Lambert (VHMC, in attendance) recommended that it was time to review the 1973 Village Hall Deed of Trust, as it implies appointment of Trustees from organisations that have either changed composition (the local Royal British Legion and Parochial Church Council) or no longer exist (School Managers). The Parish **Council resolved to support the ongoing work and await proposals on the modernisation of the VHMC Trust Document in due course**.

iv) Mr Lambert also commented on the problematic **tiling on the north side roof of the Village Hall**, which is in need of total replacement. No warranty exists for this work even though it is only 20 years old. Replacement will cost an estimated £15-£20k; grants are available, with the former WREN fund potentially approachable, but this will need 10% matched funding. The PC resolved to support this repair and Council **resolved in principle that Council could award a direct grant from Reserves once the exact level of contribution is known, with c£2k the estimated base-contribution. The Clerk was requested to liaise and take this repair forward with Mr Lambert.**

**b) Village Shelter** Council noted Roofing and Bench Repairs, pointing up and clearance work has been undertaken and would be ongoing over the coming months,

**c) DeFib (Telephone Box)** Council noted that a general clean and repaint were still planned and would be delivered asap.

**d) Village Hall Paddocks** The Chair had again contacted The Estate (Land Agent Jaz Martins), following no response to her original letter. Council noted that the **Land Agent is intending to offer a contract by 21/10/2022. If a contract is taken up Council noted that this item of expenditure had been removed from 2023-4 Precept projections, so in Year One (2023-4) any sum would have to be taken from Reserve and then this situation reviewed for the 2024-5 Precept.**

**e) St Mary’s Churchyard** Wiverton PCC had shared an Arboreal Report that potentially required actions on Jubilee Avenue. The Clerk advised that he was undertaking an Inspection of Jubilee Walk with a local resident (Mrs Bunty Fletcher) with regard to the wild-flower border and purchasing strim-guards for the existing trees. The Clerk would share information on these guards & any orders as appropriate with Mrs Jackie Fish obo the PCC if also required for St Mary’s churchyard.

**M842 Planning** **(Cllr Good)**

1. **RBC Timescale for Comments** RBC cut off dates / late-acceptances / non- or late- publication Council Noted that this has improved but some comments are still late or not published**. Council requested that the Clerk email Cllr Combellack to inform her of ongoing concerns and recommend a need to publish date of submission, not just the date of publication.**

**b) Conservation Area Review** Local input to Review 2022/3

Four parishioners had offered to take this Review forward, including Cllr Good and the Clerk. The Clerk will also approach a local architect for help. The brief would be to Review the existing Conservation Area Document and suggest any amendments. It was hoped to be able to recruit further volunteers (especially from the Hall Grounds / Drive area) and then organise a Consultation Day perhaps tied to a Village event (eg a Breakfast) and/or set up an exhibition up at eg St John’s to facilitate the widest opportunities for parishioners to comment**.**

**c) Local Housing Needs** Council noted an ongoing Survey distributed by RBC closing on October 28th

**d) Planning Applications**

**e-Consulted on since the last Parish Council meeting** *CB Comment / RBC Outcome*

i) Church Gate Barn; residential Pergola *OBJ / Withdrawn*

ii) The Barn: various revisions *NOT Ob / Permitted*

iii) Linden Lea: Entrance & Building changes *NOT Ob / Resubmission NOT Ob*

iv) The Elms: Various revision & **but no** **Condition for Windows** *OBJ / Permitted*

v) School Lane East; Discharge Site Conditions *Note refc Drive & Trees*

Council noted that **No Tree Comments had been published by RBC**

vi) The Old Rectory; Modernisation but with Light Spill *OBJ / Permitted*

vii) Chestnut Cottage Four *trees removed with permission*

**Current Consultations** (**viii is a resubmitted Application for a new site).**

viii) **The Cottage on Church Gate**; New Access & Garage in garden *Previous App: OBJ*

Council noted the over-height roof, lights impacting on the opposite house (Payne’s Cottage), a lack of clarity on justification for a hole in the wall and a garage without further information on full plans, on which basis **Council resolved to object to this application**.

ix) **Newlands Farm;** Demolition and reinstatement of agricultural outbuildings *New*

Council noted that this farm directly abuts, but is not within, the Parish Council area. Adjoining neighbour and local Parishioner Mrs Rose-Marie Jarvis (in attendance) raised certain reservations to the application with Council. Run off from an overflowing slurry pit into watercourses was noted as an environmental hazard, whilst light-spill from new buildings and HGV access routes to the farm were of concern, whilst demolitions were also a threat to local (resident) wildlife, including established, nesting owls. In wider terms continuation / rejuvenation of the agricultural business at Newlands Farm would however be supported by Colston Bassett Neighbourhood Plan policies.

**Council resolved to SUPPORT the application but subject to Conditions, viz:**

1. **A recommended Planning Condition for access to be via Langar and Bingham, not along Langar Lane from the Colston Bassett end.**
2. **That light shed pollution be contained**
3. **That control of sewage be fully explored in terms of the application, to ensure that a condition is in place to ensure overspill and pollution of local waterways is prevented**

***Planning Applications Pending with RBC; Council has already Objected to these applications***

x) 22/01643/FUL The Old Vicarage (Rectory), Hall Lane:

Construction of a detached garage and garden store with roof solar panels.

xi) 22/01641/FUL: The Old Vicarage, Hall Lane

Development: Construction of a linked exercise pool extension with roof solar panels.

xii) 22/01642/LBC (relates to application xi above) The Old Vicarage, Hall Lane

Construction of a linked exercise pool extension with roof solar panels to existing outbuilding includes altering existing brick opening from a window to door.

**M843 Finance Cllr Clark & RFO**

Cllr Clark gave an Introductory Overview of the Current Financial Position, including an overview of balances to the end of September and known liabilities. The outcome of the October 2022 Financial Advisory Group (FAG) Meeting had also been previously circulated. Cllr Clark noted that the Covid-postponed **DEFIB Training was still required. The Clerk to advance this training asap.** Council then considered the following items;

a) Council Noted that **2021-2 Annual Return** was completed on time and the AGAR & Certificate of Exemption were sent to the External Auditor. No questions had been raised with the RFO.

b) Council resolved to endorse the agreement to remain within **Central Audit Procedures** for the next five-year round,

**c) Expenditure Items for Consideration**

**i) Council approved purchase of a Heartbeat Trust** Defib New Battery (£255) & Pads (£39/set x 2) plus VAT & carriage.

**ii) Council approved the provision of Parishioners’ Christmas Gifts for 2022**, based on the established list of recipients. The Chair & Mrs Jane Clark to expedite.

**ii) Council NOTED ongoing provision of Card & Flower** Purchases as appropriate. Recipients as appropriate nominated by Cllrs & 2 Cllrs to e-approve, Clerk to Action if under £100.

**iii) Council noted National JNC Pay Scales 2022-23** No JNC PayScale agreement yet for 2022-23; a £1950pa uplift to all scales initially refused by Unions now accepted by Unison; impact on CBPC c£450pa. Once outcome known consider impact on PC Budget as appropriate.

**iv) Lengthsman Expenditure Agreement**. Noted Expenditure as per earlier agenda item

**v)** **Village & Village Hall security project support** Noted as per earlier agenda item

**vi) Village Silent Tommy memorials (Silhouettes £350/pair, lampposts signs 10 for £62)**

Council resolved to purchase Lampposts memorials, but noted no need to purchase silhouettes as the local RBL have offered “our” village silhouettes. Clerk and Chair to action.

vii) **Jubilee Walk tree strim guards** (eg Green Tech £3 per unit (25-49 units) plus fitting) purchase **accepted in principle**, depending on outcome of inspection (Clerk & Parishioner)

viii) **Gritting** allowance. Council Noted that up to £320 for planed replacement items remains in budget for this year, if so required by local Grit Team Volunteers, Clerk to monitor.

**ix) Council considered the 2023-24 PRECEPT** and noted discussions and recommendation from the October 2022 FAG Meeting**. Council resolved to request the FAG-recommended 2023-24 Precept level of £10,400, a saving of £800 on the 2022-23 level**

**x)**  Council considered and approved the 2022 **Asset Register** (previously circulated)

**xi)** Council considered and approved the 2022 **Risk Register** (previously circulated)

xii) Council approved a 50% contribution to Clerk’s **SLCC Membership** 2022-23 (50% = £56)

**M844 Residents Enquiries**

1. **Langar Parachute School;** Council noted a Resident’s Complaint regarding noise and timings of flights from Langar, and NOTED the response from the Rushcliffe Borough Solicitor & Enforcement Officer that there were no issues of Licence compliance. Council recommended that any future issues be reported directly to the appropriate enforcement agencies, in this case the local Environmental Health officers.
2. **Paths around Colston Bassett:** Council noted a Resident’s Complaint with regard to excessive weed growth and overhanging hedges along Hall Lane, and the narrowness of the pathway at Sandpit Hollow. Council noted their ongoing efforts to remedy the Sandpit safety issue, would refer weed growth to NCC and remind residents of their responsibilities around pathway-edge hedges.

**M845 Councillors Items** None noted as at Agenda distribution date

**Future Parish Council Meeting****s**

**2022** 12 December Ordinary Meeting *(final opportunity for confirming 2023 Precept, Risk & Asset Registers & Future Meeting Dates)*

**2023 23 January** Ordinary Meeting **13 March** Annual Parish Meeting & Ordinary Meeting

**4 May** Local & Parish Council Elections **15 May** Annual Parish Council Meeting (New Council)

*Other Provisional Date for Ordinary Council Meetings;* ***17 July******18 September 27 November***

***There being no further business the Chair closed the meeting at 2114hrs***