PARISH COUNCILLORS AND OTHER MEETING INVITEES ARE REMINDED THAT THERE WILL BE A FEEDBACK MEETING AT 5:30 on Monday October 17th ABOUT THE LOUGHBOROUGH UNIVERSITY RESEARCH PROJECT INTO FLOODING WITHIN THE VILLAGE TO WHICH THEY ARE CORDIALLY INVITED

**1 To Record Those Present**

**2 To record any Apologies for absence** (Cllr Jennings)

3 To note any **Declarations of Interest**

(Cllr Good refc Linden Lea Planning 9/d/iii; *no need for withdrawal as item is to note only)*

**4 Minutes of the Annual Parish Council Meeting held in May 2022** To Consider the Draft Minutes

**5 Matters Arising** not covered elsewhere on the Agenda

M839c Queens Platinum Jubilee To record thanks to all Organisers, Donors & Volunteers

Mugs distributed as agreed & warmly received, Reports with Receipts sent as reqd to funding agencies Small residual to be used for memorial tree(s) near VH tbc?

M846 Web & IONOS Fraud To Note Fraudulent activity terminated, c£450 refunded to Clerk *(IONOS require that a personal credit card is lodged against the PC account*) and also to note restoration of outgoing emails following Microsoft service hack now achieved.

**6 Local Representatives Reports**

1. **NCC Cllr Clarke** M839d Progress on Speed Restrictions Hall Lane & Harby Lane

M839e To note thanks for Repairs to Washpit Lane & New Road

To note new fingerpost sign at New Rd/Springhill junction

Sandpit Hollow; (potentially Lengthsman’s work if no NCC action?)

New Items

1. **Ward Cllr Combellack** M842 RBC Scrutiny Review of RBC Planning

 New Items

1. **Local Police Notices**

**7 Environment Cllr Jennings / Chair / Clerk)**

**a) Lengthsman Scheme** (Clerk) Potential Job-Roles as listed in circulated Highways contract

£960 pa for each of 3-years: If matched by PC for 23-4 & 24-5 = c4hrs/week 48wks, funded from Reserve in line with reduction policy. (2022-3 will be funded directly by Grant)

Appointment Process Invitation for Expressions of Interest via Clerk / Councillors tbc

Envisaged Lengthsman will be self-employed, so will have own equipment & Insurance

CBPC to claim grant against evidence Jan-March each year, but pay wage monthly

1yr contract, renewable annually, managed by & reporting to Cllr? / Clerk??

**b) Flooding** (Chair) Warden training completed, final paperwork with Jim Mcg & Clerk

 Loughborough University Project outcomes reported / village feedback to be arranged.

 Agreement to engage with Loughborough University for further work in 2022-23

 Thanks to all project participants, especially University staff and students.

**c) 2022-3 Tree Scheme** 6 new trees available; not taken up by CBPC this year.

**d) Dog Fouling** To Note; RBC £1k fine Additional (free) signs ordered, no support for extra bins

**e) Annual Winter Support** 5 free salt-grit bags ordered, store at VH; other stores sufficient

**f)** **Mowing Contract 2023** To agree arrangements for appointment of contractor for 2023.

**8 Village Amenities (Cllr Manea-Nelken)**

**a) Village Hall** i) Access to VH: Local Donation allowed work to improve access via French doors

ii) VH and Village security: CCTV (John Fletcher)

iii) Trust Deed Consultation. (Consultation Paper attached)

**b) Village Shelter** Roofing, Bench Repairs and Pointing up and clearance work undertaken

**c) DeFib (Telephone Box)** General clean and repaint tbc asap

**d) Village Hall Paddocks** To note No Response from Estate to date to PC Chair’s Letter

**e) St Mary’s Churchyard** Wiverton PCC report and required actions on Jubilee Avenue

**9 Planning** **(Cllr Good)**

**a) RBC Timescale for Comments** RBC cut off dates / late-acceptances / non- or late- publication

**b) Conservation Area Review** Local input to Review 2022/3

**c) Local Housing Needs** Ongoing Survey obo RBC, closes October 28th

**d) Planning Applications**

i) Church Gate Barn; residential Pergola OBJ / Withdrawn

ii) The Barn: various revisions NOT Ob / Permitted

iii) Linden Lea: Entrance & Building changes NOT Ob / Resubmission NOT Ob

iv) The Elms: Various revision & CPD for Windows OBJ / Permitted

 v) School Lane East; Discharge Site Conditions Note refc Drive & Trees

 vi) The Old Rectory; Modernisation with Light Spill OBJ / Permitted

 vii) Chestnut Cottage Four trees removed with permission

**Current Consultations** (**Both viii & ix are now subject to resubmitted Applications**

 viii) Post Office Farm; 2-storey Stable Previous App: OBJ

 ix) The Cottage on Church Gate; New Access & Garage in garden Previous App: OBJ

 x) Newlands Farm; Demolition and reinstatement of agricultural outbuildings New

***Pending with RBC*** *(To NOTE that Council has already Objected to items xi, xii & xiii)*

xi) 22/01643/FUL The Old Vicarage (Rectory), Hall Lane:

Construction of a detached garage and garden store with roof solar panels.

xii) 22/01641/FUL: The Old Vicarage, Hall Lane

Development: Construction of a linked exercise pool extension with roof solar panels.

xiii) 22/01642/LBC (relates to application xi above) The Old Vicarage, Hall Lane

Construction of a linked exercise pool extension with roof solar panels to existing outbuilding includes altering existing brick opening from a window to door.

**10 Finance Cllr Clark & RFO**

Introductory Overview of Current Financial Position

a) To Note **2021-2 Annual Return** completed; AGAR & Cert of Exemption sent to External Auditor

b) To endorse agreement to remain within **Central Audit Procedures** for next five-year round,

**c) Expenditure Items for Consideration**

**i) Heartbeat Trust** Defib New Battery (£255) & Pads (£39/set x 2) plus VAT & carriage

**ii) TO NOTE Card & Flower** Purchases. Recipients as appropriate nominated by Cllrs & then Cllrs to e-approve, Chairs / Cllr / Clerks to then Action if under £100.

**iii) National JNC Pay Scales 2022-23** To note no JNC PayScale agreement yet for 2022-23; £1950pa uplift to all scales initially refused by Unions, now accepted by Unison; impact on CBPC c£450pa. Once outcome finally known consider impact on PC Budget as appropriate.

**iv) Lengthsman Expenditure Agreement** as appropriate, as per earlier agenda item

**v)** **Village & Village Hall security project support** as per earlier agenda item

**vi) Village Silent Tommy memorials (Silhouettes £350/pair, lampposts signs 10 for £62)**

vii) Jubilee Avenue tree strim guards (eg Green Tech £3 per unit (25-49 units) plus fitting)

viii) Gritting allowance. To Note up to £320 for planed replacement items if so required

**ix) 2023-24 PRECEPT** Recommendation from FAG Meeting. (Paper to follow)

**x** To Consider the **Asset Register** (attached)

**xi)** To Consider the **Risk Register** (attached)

xii) To consider 50% subsidy with regard to Clerk’s SLCC Membership 2022-23 (50% = £56)

**11 Residents Enquiries**

1. **Langar Parachute School;** Resident’s complaint. To note response from Borough Solicitor & Enforcement Officer noting no issues of Licence compliance. Any future issues can be reported directly to Environmental Health.
2. **Paths around Colston Bassett:** Resident’s complaint. Weeds and overhanging hedges on Hall Lane, narrowness of pathway at Sandpit Hollow.

**12 Councillors Items** None noted as at Agenda distribution date

**Future Parish Council Meeting****s**

**2022**

12 December Ordinary Meeting *(final opportunity for confirming 2023 Precept, Risk & Asset Registers & Future Meeting Dates)*

**2023**

 23 January Ordinary Meeting

 20 March Annual Parish Meeting and Ordinary Council Meeting

 4 May Local Council and Parish Council Elections

 15 May Annual Parish Council Meeting (Newly Elected Council)

*Other Provisional Dates; future Parish Council meeting dates to be endorsed by new Council*

*17 July*

*18 September*

*27 November*