COLSTON BASSETT PARISH COUNCIL

DRAFT Minutes for the Parish Council Meeting held on 21st March 2022

following completion of the Annual Parish Meeting (from 1920hrs)

Clerks Business: The Clerk Confirmed receipt of a new Member’s paperwork & their eligibility to participate.

M823 Attendees and apologies for absence.

Those Present Cllrs Josie Mcguirk (Chair), Sabina Manea-Nelken (Vice Chair), Cllr David Clark & Cllr-elect Jonathan Good

In Attendance NCC Cllr Neil Clark, RBC Cllr Tina Combellack & CBPC Clerk/RFO Nige Mayglothling

Apologies Cllr John Jennings

M824 Declarations of interest in any matters scheduled for discussion.

*Mr J Good under Linden Lea Planning Item 7.2a (withdrawal not required as only “to Note”, with no discussion)*

M825 Co-Option of Mr Jonathan Good of Linden Lea, School Lane, Colston Bassett as a Parish Councillor

Proposed by Cllr Mcguirk, seconded Cllr Clark, Council Resolved to appoint with Unanimous approval.

Cllr Good was formally welcomed to the meeting and thanked for offering to join Council.

M826 Matter referred from 2022 Annual Parish meeting Hall Lane Closure, March 2022

Council noted that the process of emergency closure by the Police was difficult and inadequate, but Council focussed on the aftermath of the closure.

The “adopted” Diversion Route (in the absence of any signage) via Springhill resulted in heavy damage, with potholes opened up & verges destroyed. RBC having made aware of issue by Cllr Mcguirk and others, cleaned the Village centre & Springhill routes on the Monday after Hall Lane opened on the previous Friday, so Council passed on their thanks for that prompt action. Highways had been told nothing of Hall Lane closure by Police, but once informed by residents had checked every day to see if Hall Lane had re-opened. Highways are looking to put a roller on some of the verges to try to flatten and reinstate them, although these were largely damaged by HGVs (including Dairy tanker} so are significantly deep ruts and holes. All potholes have been reported by a resident including photos, some of which have since been filled but several have been left, perhaps illustrating a difference in standards between local & NCC “needs to be repaired” interpretations. The Clerk was requested to re-survey Springhill & Washpit and report items as necessary. **ACTION Parish Clerk**

NCC Cllr Neil Clarke, who also holds the Highways Brief, reported that NCC are planning for Highways Inspectorate to revisit anyway, with more work to then follow that report, but may have to be a warmer weather job due to known mechanical limitations in colder weather. (Progress awaited)

Council remain concerned that the consideration is to try to ban HGVs from using Springhill route (as only labelled as “unsuitable for HGVs”) and noted that any increased two-way traffic on this largely single-width lane remains a problem given very limited natural passing places.

Cllr N Clarke to pursue any potential solutions and what is actually possible to achieve on this route.

**ACTION Cllr N Clarke**

M827 Consideration of the CBPC Minutes of 22nd November 2021 & any Matters Arising.

Matters arising:

1. Siding up of Sandpit Hollow Cllr Mcguirk

Due for completion this week, thanks to NCC for dealing with this, outcome awaited

1. M814a/aii Support for Plaque NCC Cllr N Clarke & RBC Cllr T Combellack

Clerk to Resend Invoice and reminders to both Councillors **ACTION Parish Clerk**

1. M814a/avii Speed Limits on Hall Lane NCC Cllr N Clarke

Cllr Clarke reported that survey detail had been awaited, but this was now prioritised for consideration. Also looking again at consideration of extending the 30mph limit beyond the Dairy and Well Cottage on Harby Lane.

M828`County and Borough Councillor Updates.

1. Nottinghamshire County Council Update (Cllr N Clarke)

Cllr Clarke reported that his Items had already been covered, but that he was also happy to consider supporting the Platinum Jubilee Celebrations too.

1. Rushcliffe Borough Council Update (Cllr Combellack)

Cllr Combellack also offered Jubilee Celebration support. Attendance at Town & Parish Forum on March 24th was recommended, and noted that Cllr Good & Mcguirk and Clerk are all planning to attend. There would also be a meeting on 23rd April meeting at Rushcliffe Arena on Neighbourhood Watch Schemes

M829`Planning Applications. Clerk / Cllr Mcguirk

**1** New Applications for consideration None at Agenda Circulation, but two late items were noted

**2** Planning items to note Clerk

a) Linden Lea, School Lane. 21/02568/FUL To **NOTE** Lodgement of Formal Appeal against RBC Planning.

b) Littlefield, Harby Lane 21/02568/FUL To **NOTE** the withdrawal of the application.

c) The Barn, School Lane 21/02457/FUL To **NOTE** Grant of Permission for revised application.

d) the Old Vicarage 21/01434/FUL To **NOTE** as still PENDING (lodged May 2021)

REVISED APPLICATION PLANS (Not yet open for comment)

Planning Officer had informed Council that RBC Planning were not yet consulting for comments, but

Council considered the published changes.

Allowing Large glass sections spreading light pollution is at odds with the NP, so consideration was that

should this issue be raised now, as a major concern during NP process.

Council requested that Comments made by Cllr Good in relation to conformity with NP, RBC

Local Plan, and National Planning Guidance etc be lodged with RBC Planning. **ACTION Parish Clerk**

1. The Elms, Springhill 21/01614/FUL To **NOTE** as still PENDING (lodged May 2021)
2. COLSTON LODGE LANGAR LANE, CONFORMATION OF COMMENCEMENT

Council agreed in their opinion that work had started, but concern that the Conditions have not been met remains as there is a mismatch between the most recent letter of application and the listed Conditions. Council remains keen to maintain hedgerows and tree protection in particular, and also questioned the grant of Planning in perpetuity. Resolved to comment on mismatch and ensure protection of trees and hedgerows, and noted that any variation in future will require a re-application.

The Application states that all conditions have been met, when in effect Council are not convinced that all have been.

Council resolved to request clarification from Case Officer that all Conditions have been met before comment and it was noted Council have already taken this path on the Portal, as there is obvious confusion between the recent letter and the agreed Conditions 3 & 4.  **ACTION Parish Clerk**

**3** RBC Scrutiny Review of Planning is now due in July 2022. Council will communicate with fellow Conservation Area Parish Councils within Rushcliffe post attendance at the RBC Town & Parish Forum where Conservation is listed as a key topic on the Agenda. **Action Cllr Mcguirk / Clerk**

M830 Financial monitoring and update. Cllr D Clark (& RFO)

1. Council Resolved to formally ratify the requested 2022-23 Precept level (no uplift)
2. Council Resolved to ratify Revision of Individual Operative Financial Transaction limit from £1000 to £1500 per transaction, based on operational need especially around the Mowing Contract
3. Council Noted the provisional Audit schedule for 2021-22 Reporting, with an intention to present audited figures to the May Annual Parish Council Meeting **ACTION RFO**
4. Council NOTED payments as reported on the Unity Trust Bank Banking Ledgers

Cllr Clark presented update on balances to date. Some planned works have been delayed with around £4,000 of approved commitments still to be delivered against from Reserve.

The VAT repayment settlement had finally been received today, with thanks to the RFO for repeatedly chasing HMRC, and the Village Hall PWLB 2022 contribution is still awaited.

1. Council Authorised payments of items as per submitted Clerks Claim (Annex 1: £435.83).
2. Council Authorised payments of Clerks salary differentials Quarter 4 2021-22
3. Council Authorised payment of backpay on agreed NALC 2021-22 Salary Scale 6 *(£10.24 to £10.42/hr*)
4. Council Authorised payment of Q4 PAYE to HMRC, as advised by Community Accounting Plus
5. Council NOTED two VAT returns made by HMRC: £1048.61 arrived in account today (**RFO)**

M831 Neighbourhood Plan Community Actions (Community Actions Update Jan 2022).

***1*** *Environment.*

a) Projects Update; A report from Cllr Jennings has been circulated ahead of the meeting

b) Flood Prevention (including Loughborough University project update) (Cllr McGuirk)

Issues raised by parishioners with IDB riverbank clearance work had been raised with Ruth Edwards

MP but the River Smite was noted as now flowing clear as a result.

Flap Valve. The missing valve had been replaced by a one-way valve, and data for project has new

been received. The Loughborough University project is ongoing and Historical Maps & Plans have been

collected from villagers. Loughborough University have now established the extent of the catchment

area of the Smite which is very large. To note is that most attenuation Ponds have been removed.

There also appear to only be land drains only on the Village Cross side of the Smite, not on the Hall

side. Council also noted that the Smite has been within 3cm of a flood scenario in last week (at which

point submerged pipes prevent land water flowing into Smite)

c) Flood and Grit Wardens Update (Clerk)

An extra half dozen volunteers have offered to help put out flood signage, but still looking for

additional Wardens to undergo the required formal training to allow legal road-closures.

d) 2021-22 RBC Tree scheme. Six additional English Oaks had recently been requested and planted.

e) Council formally Ratified the Award of 2022 Mowing Contract (SO 28) to Streetwise

***2*** *Community Facilities*

a) A Village Hall Update from Cllr Jennings had been circulated ahead of the meeting

b) Memorandum of Understanding Cllr Jennings & Nelken were taking this to the VH AGM so

positive progress on this matter is hoped for.

c) Queens Jubilee Event CLERK TO LIAISE WITH Cllr Jennings & David Lambert **Action Clerk**

***3*** *Transport & Road Safety.* (Cllr McGuirk)

Council Noted that the local Bus Service still operating, but financial pressure continues, with some operators also going out of business, so some services are not running and cannot be replaced. Dial A Ride and Taxis increasingly being used in outlying, low usage areas. Nottinghamshire still runs most rural bus services of any English County.

M832 Parishioner Questions.  *(None raised)*

M833 Councillor Items

Clerk i) Flying Ukrainian Flag The Clerk recommended Council consider flying a Ukrainian Flag. Council resolved to do so Unanimously **Action Clerk**

ii) Broken Road Signs Council noted the long-term issue of broken signage on Hall Lane &

and near the Hose & Harby Lanes junction.

M834 Council NOTED future Parish Council Meeting

16 May Annual Parish Council Meeting followed by Ordinary Meeting

18 July Ordinary Meeting (as business requires)

12 September Ordinary Meeting

14 November Ordinary Meeting (consideration of 2023-4 Precept levels)

12 December (reserve Ordinary meeting / final date for confirming Precept if required)

There being no further business The Chair closed the meeting with thanks to all attendees@ 2100

*Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_* ***Date / /***

COLSTON BASSETT PARISH COUNCIL

21.3.22:ANNEXES

Annex 1

**General Expenditure Considerations: refund to Clerk (RFO)**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | |  | |  | |  | |
| Date | Supplier | | Item | | Gross | | VATAmt | | VAT # | VAT rclm | Minute | Claimed |
| 6.1.22 | Zinia | | Flowers | | £ 44.95 | | £ 7.49 | | 255248008 | pending | FRegs | pending |
| 6.1.22 | Thortful | | Card | | £ 4.15 | | £ 0.69 | | 225084525 | pending | FRegs | pending |
| 9.2.22 | Microsoft | | Exchange | | £ 43.20 | | £ 7.20 | | 659237322 | pending | FRegs | pending |
| 22.2.22 | Argos | | A3Printer | | £342.93 | | £ 56.66 | | 660454836 | pending | 802 B | pending |
|  |  | |  | | £435.23 | | £ 72.04 | |  |  |  |  |

***PAYE, Clerks Differentials and Back Pay***

*To Be advised on notification from Community Plus:* ***As at Agenda Publication Date***

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Q4 | Gross | S/O | To Claim | PAYE | status |  | SALARY |
| Jan-22 | £ 55.00 | £ 80.00 | £ 33.80 | £ 41.20 | pending |  | £313.80 |
| Feb-22 | £355.00 | £310.00 | £ 3.80 | £ 41.20 | pending |  | £313.80 |
| Mar-22 | TBC | TBC | TBC | TBC | pending |  | TBC |
|  |  |  | £ 37.60 | £ 82.40 |  |  |  |