COLSTON BASSETT PARISH COUNCIL

DRAFT AGENDA for the Parish Council Meeting on

21st March 2022 following completion of the Annual Parish Meeting

Which will be held from 1900hrs at Colston Bassett Village Hall

Clerks Business: Confirmation of receipt of new Member’s paperwork & eligibility to participate.

1. Attendees and apologies for absence.

*Apologies received from Cllr J Jennings*

1. Declarations of interest in any matters scheduled for discussion.

*Mr J Good under Linden Lea Planning Item 7.2a (withdrawal not required)*

1. Co-Option of new Parish Councillor; Mr Jonathan Good of Linden Lea, School Lane, Colston Bassett
2. Hall Lane Closure, March 2022
3. Consideration of the Minutes of 22nd November 2021 CBPC Meeting & any Matters Arising.

Matters arising:

1. Siding up of Sandpit Hollow **Cllr Mcguirk**
2. M814a/aii Support for Plaque **NCC Cllr N Clarke & RBC Cllr T Combellack**
3. M814a/avii Speed Limits on Hall Lane **NCC Cllr N Clarke**
4. County and Borough Councillor Updates.
5. Nottinghamshire County Council Update **(Cllr N Clarke)**
6. Rushcliffe Borough Council Update **(Cllr Combellack)**
7. Planning Applications. **Clerk / Cllr Mcguirk**

**7.1** New Applications for consideration None at Agenda Circulation Date

**7.2** Planning items to note **Clerk**

a) Linden Lea, School Lane. 21/02568/FUL To **NOTE** Lodgement of Formal Appeal against RBC Planning.

b) Littlefield, Harby Lane 21/02568/FUL To **NOTE** the withdrawal of the application.

c) The Barn, School Lane 21/02457/FUL To **NOTE** Grant of Permission for revised application.

d) the Old Vicarage 21/01434/FUL To **NOTE** as still PENDING (lodged May 2021)

e) The Elms, Springhill 21/01614/FUL To **NOTE** as still PENDING (lodged May 2021)

**7.3** RBC Scrutiny Review of Planning in July 2022 and communication with fellow Conservation Area Parish Councils within Rushcliffe. **Cllr Mcguirk**

1. Financial monitoring and update. **Cllr D Clark (& RFO)**
2. To ratify requested 2022-23 Precept level (no uplift)
3. To ratify Revision of Individual Operative Financial Transaction limit to £1500 per transaction
4. To Note provisional Audit schedule for 2021-22 Reporting **(RFO)**
5. To NOTE payments as reported on the Unity Trust Bank Banking Ledgers
6. To Authorise payments of agreed items as per submitted Clerks Claim (Annes 1: £435.83).
7. To Authorise payments of Clerks salary differentials Quarter 4 2021-22
8. To Authorise payment of backpay on agreed NALC 2021-22 Salary Scale 6 *(£10.24 to £10.42/hr*)
9. To Authorise payment of Q4 PAYE to HMRC, as advised by Community Accounting Plus
10. To NOTE progress on submitted VAT returns with HMRC (**RFO)**
11. Neighbourhood Plan Community Actions (Community Actions Update Jan 2022).

***9.1*** *Environment.*

a) Projects Update (Cllr Jennings)

b) Flood Prevention (including Loughborough University project update) (Cllr McGuirk)

c) Flood and Grit Wardens Update (Clerk)

d) 2021-22 RBC Tree scheme (additional Oaks) (Clerk)

e) Ratification of the Award of 2022 Mowing Contract (SO 28) to Streetwise (Clerk)

***9.2*** *Community Facilities*

a) Village Hall Update (Cllr Jennings)

b) Memorandum of Understanding (Cllr Jennings & Cllr Nelken)

c) Queens Jubilee (Notice & H/C Circulation, and any other accompanying notices) (Clerk)

***9.3*** *Transport & Road Safety.* (Cllr McGuirk)

1. Parishioner Questions.  *(None at time of Agenda publication)*
2. Councillor Items *(None at time of Agenda publication)*
3. To NOTE: future Parish Council Meeting

16 May Annual Parish Council Meeting followed by Ordinary Meeting

18 July Ordinary Meeting (as business requires)

12 September Ordinary Meeting

14 November Ordinary Meeting (consideration of 2023-4 Precept levels)

12 December (reserve Ordinary meeting / final date for confirming Precept if required)

COLSTON BASSETT PARISH COUNCIL

21.3.22: DRAFT AGENDA ANNEXES

Annex 1

**General Expenditure Considerations: refund to Clerk (RFO)**

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| --- | --- | --- | --- |
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| Date  |  Supplier  |  Item  |  Gross  |  VATAmt  |  VAT #  |  VAT rclm  |  Minute  |  Claimed  |
| 6.1.22 | Zinia | Flowers |  £ 44.95  |  £ 7.49  | 255248008 | pending | FRegs  | pending |
| 6.1.22 | Thortful | Card |  £ 4.15  |  £ 0.69  | 225084525 | pending | FRegs | pending |
| 9.2.22 | Microsoft | Exchange |  £ 43.20  |  £ 7.20  | 659237322 | pending | FRegs  | pending |
| 22.2.22 | Argos | A3Printer |  £342.93  |  £ 56.66  | 660454836 | pending | 802 B | pending |
|  |  |  |  £435.23  |  £ 72.04  |  |  |  |  |

***PAYE, Clerks Differentials and Back Pay***

*To Be advised on notification from Community Plus:* ***As at Agenda Publication Date***

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Q4 |  Gross  |  S/O  |  To Claim  |  PAYE  |  status  |  |  SALARY  |
| Jan-22 |  £ 55.00  |  £ 80.00  |  £ 33.80  |  £ 41.20  | pending |  |  £313.80  |
| Feb-22 |  £355.00  |  £310.00  |  £ 3.80  |  £ 41.20  | pending |  |  £313.80  |
| Mar-22 | TBC | TBC |  TBC |  TBC | pending |  | TBC |
|  |  |  |  £ 37.60  |  £ 82.40  |  |  |  |