

**COLSTON BASSETT PARISH COUNCIL**  
**Draft Minutes of the Parish Council Meeting held**  
**at the Colston Bassett Village Hall from 1900hrs on 28 June 2021**

- M766) a) Present** Cllrs J Mcguirk (Chair) & D Clark  
**b) In Attendance** NCC Cllr N Clarke RBC Cllr T Combellack  
CBPC Clerk N Mayglothling

**c) Apologies for Non-Attendance** Cllrs N Goddard, S Manea-Nelken & J Jennings  
*Clerks Note; The Meeting remained Inquorate at 1910hrs, at which point those Present & In Attendance proceeded in Committee format to discuss Agenda topics. All matters requiring either a Vote or Formal Acceptance were deferred to the next Parish Council meeting, any matters to Note were duly recorded and listed Planning items referred for e-consultation. Full notes (in sequential Minute format) of this meeting will be circulated & duly displayed.*

- M767) Declarations of Interest in any matters scheduled for discussion**  
Cllr Mcguirk under Item 11-b-iii Littlefield Planning Application

- M768) Consideration of the Minutes of the Meeting held on 24 May 2021**  
The Meeting was unable to formally ratify the Minutes of 24 May 2021. The meeting found no error or omission with these Minutes, and recommended they be presented for authorisation at the next Parish Council Meeting

- M769) Matters Arising from the 24<sup>th</sup> May 2021 Meeting not covered elsewhere**  
**a) Reserved Matter** Cllr Jennings had passed notice that this was in hand.  
**b) The Meeting NOTED** the circulated agenda notice that 2021 Financial Audit Period of Public Inspection ends on Friday 9 July at 5pm, All Audit papers have been displayed appropriately on the CBPC website and in hard-copy on VH Noticeboards, A Certificate of Exemption has been lodged with PKF-Littlejohn (External Auditors, auto-acknowledged 6.6.2021)  
**c) M750 The Meeting NOTED** that permission for Co-Option has been given

- M770) County and Borough Councillor Updates**  
**a) Nottinghamshire County Council (NCC) Update** (Cllr N Clarke)  
Cllr Clarke made note of the Flooding Meeting (as tabled later on the agenda)  
**b) Rushcliffe Borough Council (RBC) Update** (Cllr T Combellack)  
Issues with RBC Planning IT were noted, and responsibility for some issues lies with host provider, although this does not explain the multitude of Planning issues, It was noted that a Travellers encampment at Silverdale will be evicted shortly; Clerk to email notification to local landowners accordingly  
It was NOTED that any perceived requirement for Planning Enforcement can now be reported directly to Cllr Combellack, and that a specific form is available on the RBC site to support such reporting.

- M771) Community Safety**  
Covid-19: Village Support Update Cllr D Clark  
All in the Contact Group were reported as well and support continuing. Consideration of whether this process continues post re-opening in July is ongoing.

- M772) Finance**  
**A** Cllr Clark gave an overview of current balances & known financial commitments  
**i)** It was NOTED that Unity have increased their Bank Charges, but potentially only for Overseas Transactions, which won't impact on the PC. Cllr Clark will investigate further.

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- ii) The Clerk was asked to request the half-season invoice from Streetwise.
- iii) Quarter One PAYE and Clerks Claims will be paid under Standing Orders
- iv) It was NOTED that the Village Shelter needs attention to the overall fabric of the building. Cllr Clerk looking at getting those costs drawn together asap which will be circulated for approval by Councillors.
- v) The purchased new benches have been in place, although some finishing off still remains to be done, but all progressing well.
- vi) Need to sort out VH surrounds and hedges near VH; VHMC or PC responsibility to be ascertained and acted on.

**B 2021-22 Projects: To identify projects for support in 2021-22** (Appdx 1)  
*To be resolved at next Council Meeting*

**C Expenditure Items for approval**

The Meeting NOTED that payment of **Quarter 1 Clerks Purchases (£59.80) and Salary Adjustment (3 x £4)** would be paid under Standing Order arrangements, as would the Quarter 1 PAYE payment due to **HMRC (3 x £71.00) = £213.00**

**M773) Transport & Road Safety**

Cllr J Mcguirk

Cllr Mcguirk reported on a Flooding Site inspection on June 24 attended by Callum Smith (NCC), NCC Cllr N Clarke, CBPC Chair Cllr J Mcguirk & CBPC Clerk / Flood Warden N Mayglothling.

Bunison Lane / Church Gate investigated & Smiter Valves inspected, Callum Smith will report back on proposals to contact landowners, discuss village (ex-) ponds and field-drainage systems, source history / potential solutions to valve-problems and also contact with NCC colleagues re completely blocked drains on Church Gate and possible drain collapses along Bunison & across the field opposite St Johns leading in to the Smiter. The PC are also getting advice & support from volunteers from Loughborough Univ on possible valve-pump solutions too.

Cllr Clarke reported that he was also looking at what NCCs roles & abilities are in terms of effectiveness as the Lead Flood Agency in dealing with & co-ordinating all the other agencies involved in flooding & will bring back any findings / outcomes.

**M774) Environmental**

Cllr J Jennings

No Comments to note, but NOTED that pick-sticks have been delivered to village school.

**M775) Community Facilities**

Cllr S Manea Nelken

a) Village Hall Management Committee & Memorandum of Understanding (Appdx 2)  
*A Draft version was drawn up by Cllrs Nelken and Mcguirk, with then additional financial considerations suggested by Cllr D Clark and the RFO. These additions sit with Cllr Manea-Nelken for consideration and this item will be discussed at the next meeting.*

b) VHMC Update (Cllr J Jennings)

NOTED that discussions with Acoustic-pad and Hearing Loop installers were ongoing.

**M776) Planning**

Cllr N Goddard / Clerk

**A) Previous Considerations**

**CBPC      RBC**

**The Barn**, School Lane, (various)

Support   Pending

**Land West of School Lane** (New Garage & Entrance revisions)

Object   Pending

**The Elms** (Demolition/Renovation of outhouses)

Support   Pending

**Linden Lea** Entrance Widening, Extensions & Renovations)

Support   Pending

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**B) New Considerations; These will be taken for e-consultation by Councillors**

**i) The Elms** (Main Building; Demolitions and Extensions) .

Consultation Expired, no Conservation advice listed despite written request from PC.

**ii) The Old Vicarage** (Demolition and new extensions)

Consultation expires, no Conservation advice listed despite written request from PC

**iii) Little Field, Harby Lane** (New 2-bed bungalow in front garden)

iv) **The Barn**; Revised Plans (notice not received by Clerk)

**C) Rushcliffe Planning, Conservation Areas and Scrutiny**

Consideration of the Rushcliffe Planning performance & CBPC response for RBC Scrutiny. Councillors had previously e-APPROVED the draft response and the meeting NOTED the considerable number of issues impacting on the vast majority of recent planning applications in the Conservation village. CBPC Response to be returned to RBC by Chair / Clerk

**M777) Parishioners Questions**

*None Noted*

**M778) Councillors Items**

**i) Rushcliffe Dog-Fouling Policy Proposals (CBPC Survey & Response)**

The Meeting NOTED that the CBPC email survey had drawn 11 contributions of value, leading for support for dogs to be kept on leashes in livestock fields, but with no wider mass-support for any further local areas to be designated as either dog-free or dog-leashed areas. The main feedback from owners was that this appeared to be unfair to responsible owners, poor use of money, would be largely un-policeable & that existing legislation is already in place & being ignored by irresponsible owners who would merely continue to act in the same manner. An ongoing problem in securing Dog-Poo bins for the Village was also a matter of some comment. This general content was conveyed to RBC Community Safety by the Clerk.

**ii) CBPC Communications Strategy**

Councillors had previously e-approved a Consultation on Parish Council Communication. This consultation is to be distributed via the Village e-mail list, with any comment-returns directed to the PC Chair.

**M779) To NOTE the next PCmeeting      2 August from 7pm at the Village Hall**

The Chair thanked all for their attendance and the Meeting closed at 2005hrs